Tax Organizer for Tax Year 2008



Name: Taxpayer			SS	S No.	_			Birthdate/Age	
Spouse									
Address:									
Cell Phone: ()			Cell	Phone	: ()	/		
Occupation: Taxpayer					5	pouse			_
Check One: Single Married	Married Filin Filing Separatel							ed Head of Household	
Dependents Name	Birthdate/ Age	Social	Securit	y Nu	ımber'	Rela	tionship	No. of Months lived in your home in 2008]
									_
									_
-						_			_
									_
*A noreconal exemption		for any d	anand	ont i		the Social	Security	number is provided on t	
•		-	-				•	-	
Members of your family	attending colleg	le may ma	ke you	eligi	ible fo	r a Hope Sc	holarship (Credit, Lifetime Learning (Credit, or Tuition and
Fees Deduction. # Stuc Taxpayer: 65 or over	lents Blind/Disabl			25 01	rovor	Dlind/	Dischlod		
								ting information. All ques	
Did you incur a Did you contril If you are an e Do you or you tax shelter If yes, were yo Did you make	ed annuity plan ou or your spous a distribution to	expenses ed State T u have un any kind o ? If yes, p se at least o charity fro	on be reimbu pension pension ease c 70 ½ y om a tra	half Plan Irsec on, p ircle rears aditio	of you ? d work profit-s above s of ag onal o	rself, your s related exp haring, 401k which ones e on Dec. 3 Roth IRA?	pouse, or a enses? Ar K, Retiremo s. 1 st ?	a dependent? nount: \$ ent, Keogh, IRA, Roth or	
Did you withdr	aw IRA or Keog	gh tunds d	uring th	ne ye	ear? I	so, please	indicate th	e amount of funds: Date:	
Were any f	υnds withheld?	Da	Ie		Δm	Re-deposit	eu. ֆ	Dale	
	vithdrawn funds								
Were you calle If you are self- Amount: \$	ed to active duty employed, did y	/ before yo /ou pay he	ou with	drew	/ the a	mounts?		nd your family?	
SS no.:	intony: in yes,	pulu lu			A	mount Paid:	: \$		
Did you have a	any adoption ex	penses?	\$						_
	e gifts in exces			n a fo	oreign	person?			
	ge student recei							ogram?	
	o designate \$3 o								
	e an advance c						uch? \$		
	qualified for the						بمأنبه معامرت		
date of los	s), insurance in	formation	regard	ing c	covera	ge, reimburs		al cost and the value on d police report.	
	ase an alternation						nt window	dooro or motal roof-0	
								s, doors, or metal roofs? as solar water heaters, s	olar electricity
	geothermal hea							מש שטומו שמוכו ווכמוכוש, א	oral electricity
	did you have o								

Estimated Tax Payments

	1 st (Quarter	2 nd (Quarter	3 rd (Quarter	4 th (Quarter		
	Date Paid	Amount	Date Paid	Amount	Date Paid	Amount	Date Paid	Amount	TOTAL	
Federal										
State										
City										

Wage Income

Employer's Name	T or S	Wage	s	Federa W/H	FICA	Medic	are	State W	//H	City V	V/H

Retirement Benefits Received (Enclose all 1099R Forms)

Payer	T or S	Amount	Plan Type	Payer

Payer	T or S	Amount	Plan Type

Interest Income (Enclose all 1099-INT Forms)

Payer	T or S	Amount	Seller Financed Mortgage	Early Withdrawal Penalty	Tax Exempt (Y or N)

Total Municipal Bond Interest Earned in 2008: \$_____ For seller financed mortgage: Buyer's name, Social Security number and addresses: _____

Dividend Income (Enclose all 1099-DIV Forms)									
Payer	T or S	Total Am	ount	Capital Gai	n Dist.	Non-Taxa	ble		

Do you have fur	ds in a foreign account? Yes	Νο	
Did you have an	y stock sales in 2008? If yes, s	ubmit all 1099B forms.	Yes No
Installment Sale	Payments Received: Interest	\$ Principa	I\$
Buyer's name: _	SS #	Address:	

Other Benefits/Income Received (Enclose all 1099, SSA-1099, K-1s and other Misc. Forms)

	Social Security	Unemployment	Alimony	State Refund	Other
Taxpayer					
Spouse					

Capital Assets Sold (Securities, Real Estate, etc.) Attach Forms 1099B and 1099S

Description of Property	Date Date Sold Acquired		Sale Price		Depreciation Taken (if applicable)		Cost or Basis		

*To qualify for long term capital gain rates, assets sold must have been held for more than one year.

Rental Income (Attach 1099 Forms)

Property Description								
Gross Income								
Expenses								
Advertising								
Auto & Travel								
Cleaning & Maintenance								
Commissions								
Insurance								
Professional Fees								
Mortgage Interest								
Other Interest								
Repairs								
Supplies								
Taxes								
Utilities								
Wages/Schedule								
% Occupancy by Taxpayer								l

Depreciable Asset Additions

For Schedule C, E, F, 2106	Description	Date Purchased	Cost	Trade-In (if any)

Improvements to Personal Residence Note: If you refinanced your home this year, please bring a copy of your closing statement.

For Schedule C, E, F, 2106	Description	Date Purchased	Cost

Business Income (Attach 1099-MISC Forms)

Business Name
Federal ID No.
Principal Business Activity
Principal Product
Method Used to Value Inventory
Accounting Method: Cash Accrual

Gross Income	Amount
Gross Income Less Returns/Allowances	
Cost of Sales	
Beginning Inventory	
Purchases	
Cost of Labor	
Materials and Supplies	
Freight In	
Other	
Ending Inventory	

Deductions

Advertising	
Auto-Truck Expense	
Bad Debts	
Collection Expense	
Commissions	
Professional Dues & Subscriptions	
Employee Benefit Program	
Freight & Express	
Utilities	
Insurance	
Interest—Mortgage	
Interest—Other	
Janitorial & Cleaning	
Laundry	
Legal & Accounting Fees	
Office Expense	
Postage	
Rent	
Repairs	
Salaries	
Supplies	
Telephone	
Travel	
Total Meals & Entertainment	

Farm Income (Attach 1099 Forms)

Farm Name		
Principal Activity		
Accounting Method:	Cash	Accrual

Income

Sales of Items Bought for Resale	
Cost of Items Bought for Resale	

Sales of Livestock & Produce Raised Except for Breeding Stock

Feeders & Calves
Pigs & Sheep
Poultry & Eggs
Dairy Products
Corn, Peas, etc.
Wheat, Oats, Hay & Straw
Fruit
Patronage Dividends
Agricultural Program Payments
Commodity Credit Loans Neglected
CCC Loans: Forfeited
Repaid with Certificates
Crop Insurance Proceeds
Federal Gasoline Tax Credit
Other

Deductions

Breeding Fees	
Chemicals	
Conservation Expenses	
Custom Hire (Machine Work)	
Employee Benefits Programs	
Feed Purchased	
Fertilizers & Lime	
Freight & Trucking	
Gasoline, Fuel, Oil	
Insurance	
Interest-Mortgage	
Interest—Other	
Labor Hired	
Pension & Profit Sharing Plans	
Rent of Farm, Pasture	
Repairs, Maintenance	
Seeds, Plants Purchased	
Storage, Warehousing	
Supplies Purchased	
Taxes	
Utilities	
Veterinary Fees, Medicine	
· · · · · · · · · · · · · · · · · · ·	

Did you have business start-up costs in 2008? Yes No

If so, was the business running by the end of 2008? Yes No

Did you have income (or loss) on K-1 from Partnership, LLC, S Corp., Estate or Trust in 2008? Provide all copies of K-1.

Business Use of Home

Total Area of Home:	sq. ft.	Tota	al area	Used for Business:	sq. ft.
Nature of Business Activit	y Performed in Home:				
Was Another Office Availa	able to You Outside the	Home?	Yes	No	

Non-Exclusive Use by Day Care Providers Only:

Hours/Day Used for Day Care: _____ Days/Year Used for Day Care: _____

Retirement Contributions for 2008 Do you want to make any nondeductible IRA contributions? Yes No

	Taxpayer	Spouse
IRA or Roth, Specify		
SEP		
Keogh		
Other:		

Personal Itemized Deductions

Medical	Amount
Prescription Drugs	
Medical Insurance Premiums	
Long Term Care Ins. Premiums	
Medicare Premiums	
Doctors/Dentists	
Clinic/Lab Tests	
Hospitals	
Eyeglasses/Hearing Aids	
Orthopedic Shoes/Braces	
Medical Long Distance Phone	
Other	
Miles	
Fares: Taxi, Bus, etc	
Do you have a medical savings acct.?	
Interest	
Deductible Home Mortgage Interest Pa	aid to
Financial Institutions	
Home Equity Interest	
Deductible Home Mortgage Interest Pa	aid to
Individuals:*	
Name Address:*	
Social Security No.:*	
*Failure to provide is subject to a \$5	0 penalty.
Deductible Points (Include Amortization	on
Points from Prior Years)	
Investment Interest (list)	
······	

Taxes

Real Estate	
Personal Property	
State & Local Income Tax	
State & Local General Sales Tax	

Charitable Contributions

Cash Contributions*		
Other Than Cash Contributions.		
	······	
	······	
Miles for Charity		
*Contributions of \$250 or more	require written sub	stantiation

*Contributions of \$250 or more require written substantiation from the organizations.

Miscellaneous Deductions Subject to 2% AGI

Unreimbursed Employee Business Expense
Union & Professional Dues
Safe Deposit Box Rental
Tax Return Preparation Fee
Business Publications
Business Telephone Calls
Tools, Supplies, Equipment
Employment-Related Education
Investment Expenses
Other

Miscellaneous Deductions Not Subject to 2% AGI

Gambling Losses (limited to winnings)	

Household Employee Information

Household Employer EIN:

 Did you pay any one household employee \$1,500 or more in 2008? Yes
 No

 Did you withhold Federal income tax during 2008 at the request of any household employee? Yes
 No

 Did you pay total cash wages of \$1,000 in any calendar quarter of 2008 to household employees? Yes
 No

 Was the employee under age 18? Yes
 No
 Student? Yes
 No

 Do you have a Form I-9 on file for your household employee? Yes
 No
 Household Employee Name:
 Social Security Number:

 Address:
 Social Security Number:
 Social Security Number:
 Social Security Number:

Gross Wages	FITW	SS Withheld	Employer Share FICA	Advance EIC	FUTA	State Unemployment

Moving Expenses

Enter No. of miles from your old home to y	our new workplace		
Enter No. of miles from your old home to y	our old workplace _		
Date of Move	Arriva	I at New Location	
	Amount		Amount
Cost to Ship and Pack Household Goods		Reimbursements (on W-2)? Yes No	
Cost to Travel to New Home		Other:	
Cost of Lodging During Move			

Employee Business Expense

Travel Expense	Amount		
Air Fares			
Auto Rentals			
Entertainment			
Garage			
Hotel/Motel			
Meals			
Parking			
Postage			

	Amount	
Road Tolls		
Taxi, Subway		
Telephone, Telegraph		
Tips		
Other		

Automobile Expense

Total Miles Driven	Car 1	Car 2
Total Mileage		
Business Mileage		
1/1-6/30/08 Business Mileage		
7/1-12/31/08		
Business Use %		
Average Daily Commuting		
Written Records Available	Y/N	Y/N
Is another vehicle available		
for personal use?	Y/N	Y/N
Is an employer-provided	VAL	XZ/XI
vehicle available for personal use?	Y/N	Y/N

	Car 1	Car 2
Actual Automobile Expenses		
Gas & Oil		
Insurance		
Licenses		
Lubrication		
Repairs		
Tires, Tire Repair		
Wash		
Other:		

Child Care Deductions (Number of Dependents Qualifying:_____

Provider's Name & Address (Include Individual's Name and/or Org. Name)	SS No. or Federal ID	Amount
Did you receive employer-provided dependent care assistance benefits? Yes	No Amount: \$	

)

Sale of Personal Residence (Attach copy of closing/settlement statement)Did you own a property on which the mortgage was foreclosed in 2008?YesNo

Date Old Residence Acquired	Cost or Basis of Old Residence	
Cost of Improvements (landscaping, driveway,	roof, etc.)	
Fixing Up Expenses (painting, repairs, etc.,) to	Prepare for Sale	
Date Old Residence Sold	Selling Price	
Expenses of Sale (commissions, legal fees, po	ints, deed stamps, etc.)	
Was any part of residence rented or used for b	usiness?	
Was it your principal place of residence for 2 of	f the last 5 years, ending on date of sale?	
Date New Residence Acquired (or construction	i began)	
Date you occupied new residence	Cost of New Residence	
If married do you and/or your spouse meet the	ownership and residence requirements?	
D IIIIIIIIIII	company also to be contracted by the IDC in some any suppl	

Do you wish to designate your tax preparer or someone else to be contacted by the IRS in case any questions arise regarding your tax return? If yes, name the person. Yes No _____

To the best of my knowledge the enclosed information is correct and includes all income deductions and other information necessary for the preparation of this year's income tax returns for which I have adequate contemporaneous records.

Signature

Date